**WHO NEEDS TO BE INVOLVED IN AN INTERNSHIP?**

**Intern/Student (aka YOU!)**
You are responsible for finding your experience provider, completing work hours, and submitting assignments to your faculty sponsor.

**Experience Provider**
This is the company and/or supervisor who you will be interning with.

**Faculty Sponsor (not required for all internships)**
This professor will serve as a guide or coach throughout your experience.

**Internship Coordinator**
This is the departmental faculty/staff member who will coordinate internship paperwork as well as set and grade assignments.

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**WHAT ARE YOUR NEXT STEPS?**

- Find an internship! Use your resources!
  - Faculty/Advisor
  - Handshake
  - Job/Internship Search Toolkit Topics:
    - "What Do I Want?"
    - "How Do I Find and Apply for This?"

- Contact Internship Coordinator for approval and to determine if a Faculty Sponsor is needed.

- Register for WS 487 on RamWeb once all paperwork has been submitted.

**HOW DOES ACADEMIC CREDIT APPLY TO INTERNSHIPS?**

- Is an internship for credit required for your degree?
  - Yes

- What class credit do you receive for a qualified internship?
  - WS 487

- How many hours must you work to earn internship credit?
  - 45 hours of work = 1 academic credit

- What is the minimum number of credits you need to fulfill your internship requirement?
  - 3 credits

- Can your internship be paid?
  - Yes

- Are there any other restrictions or requirements?
  - Junior standing

**PREVIOUS INTERNSHIPS DONE BY WOMEN'S AND GENDER STUDIES STUDENTS**

- Restorative Justice Education
- El Pomar Foundation
- Women's Rights Organizations
- Fort Collins Community Action Network
- ACT Human Rights Film Festival
- LGBTQIA+ Advocacy Programs