**WHO NEEDS TO BE INVOLVED IN AN INTERNSHIP?**

**Intern/Student (aka YOU!)**
You are responsible for finding your experience provider, completing work hours, and submitting assignments to your faculty sponsor.

**Internship Supervisor (Experience Provider)**
This is the company and/or supervisor who you will be interning with.

**Faculty Sponsor**
This is the professor who will be setting and grading assignments.

**Internship Coordinator**
This is the departmental faculty/staff member who will coordinate internship paperwork.

---

**WHAT ARE YOUR NEXT STEPS?**

- Find an internship! Use your resources! Faculty/Advisor Handshake. Job/Internship Search Toolkit Topics: "What Do I Want?" "How Do I Find and Apply for This?"
- Contact Internship Coordinator for additional search help and site review.
- Identify a Faculty Sponsor in your chosen area or discipline, and submit enrollment form to department.
- Register for HIST 487 on RamWeb.

---

**HOW DOES ACADEMIC CREDIT APPLY TO INTERNSHIPS?**

- Is an internship for credit required for your degree? Only for concentrations in Digital and Public History.
- What class credit do you receive for a qualified internship? HIST 487; can be used for History elective or free elective in other concentrations.
- How many hours must you work to earn internship credit? 45 hours of work = 1 academic credit.
- What is the maximum number of credits you can receive for your internship? 10 credits total; 3 credits per semester.
- Can your internship be paid? Yes.
- Are there any other restrictions or requirements? At least 45 credits completed.

---

**PREVIOUS INTERNSHIPS DONE BY HISTORY STUDENTS**

- Smithsonian Institute
- CSU Public Lands History Center
- History Colorado
- Windsor History Museum
- National Park Service
- Global Village Museum

---

**For more information, contact Dr. Adam Thomas, adam.thomas@colostate.edu**