"Live Practicum" LB 386 E Class Overview

This one (1) credit course is designed to help students develop the skills necessary to produce and participate in live mobile multimedia productions (additional credit hours may be available based on approval by the faculty coordinator). This group, known as RAMProductions, or RAMP, will produce programs featuring various CSU arts, entertainment, sports and academic activities. In addition to the planning, set-up, and live event production, there will also be some post-production editing (adding intros, credits, etc.).

There are no textbooks or tests for this course. However, we will have regularly scheduled class/training labs (for credit hours) for students to participate in throughout the semester during our assigned class time and classroom. This class structure requires effective communication at all times amongst the various crewmembers and RAMP coordinators via the class website, emails and phone calls. We will send a list around at our first meeting so we can build an email/phone number list of students in this class. Our schedule and sign-up for events is via an online calendar called Keep and Share.

Scores/grades in this class are based on the number of productions and class lab sessions students successfully participate in. "Successfully" is defined as arriving at the production by the assigned time as scheduled and participating in a professional manner and completing all of the required duties.

Students receive hourly credit for each production they participate in. Students are expected to participate in a production about once every week and a half, with a 3-4 hour commitment per production. The JMC department has mandated that each student complete 50 hours of production per each credit hour. The basic job positions are:

Camera Operator #1, #2, #3, #4- You are expected to arrive on location at a time specified on the online calendar and assist in the set-up of cameras, tripods and cables. You will perform pre-show tests of equipment and then act as an operator for the entire program. You are also responsible to "break the equipment down" following the program and return it to the designated area.

Recording Engineer/Audio- This person arrives on location at the specified time and is responsible for making sure the program audio and video is correctly being recorded. This person monitors audio levels during the program and assists the director in monitoring the program.

Producer/Director- You are responsible for working with the client and the RAMP coordinator throughout the production process. If the producer attends the program the night before to "scout", he/she will receive credit for those hours as well. Good producer/directors are familiar enough with the production content that they are able to direct the show in the most compelling and efficient manner.

Editor, Compression/Distribution Engineer- Although most of our projects are shot "live to tape," which means we are recording them as if they are a live television program, there will be instances where some post-production editing is necessary; such

as adding program titles and credits and fixing any major program errors. The editor will work with the producer and GTA to ensure the final product is complete and the appropriate compression/distribution steps have been taken. Once a project's post production editing is complete, it must be exported for compression (for our YouTube channel) and for a final HD version for Channel 11 and our own archive hard drive. Managing this process is an important part of the learning experience.

***Within two weeks following a show file transfer, editors signed up for that show are required to contact one of the GTAs and edit their show.

Other Job Opportunities-

If you need more hours, other opportunities exist such as social media coordinator, promotional video producer and equipment manager etc. If you're interested in jobs outside of covering RAMP events, please contact any of the GTAs for more information.

Class Sessions/Lab Training- These sessions are scheduled once a week during our regularly scheduled class period to practice, review and edit productions. This is also where you will get "certified" on all of our equipment.

RAMP Coordinators- There will be a coordinator assigned to each production to act as a resource for the client, producer and crewmembers. They will provide assistance and counsel throughout the process, but will NOT participate. These are student productions and we will demonstrate that our students are capable of producing these projects on their own.

Semester point totals:

50 hours= "Satisfactory" grade for the class

Crewmembers are responsible for finding a replacement for any projects/programs they have signed up for, in the case of emergencies, illness, and last minute conflicts. *If you do not find another student to replace you, the crew position's hours will be deducted from your total hours for the semester.*

***In addition to the hours you participate in for each production, you will also receive bonus hours for your performance as determined by the RAMP coordinator for the event. A total of 2 points/hours are available for each event based on the following:

On time arrival- student arrives at or before the designated "crew call" time .5 pts

Training- student comes prepared, needs little to no instruction during event .5 pts

Equipment breakdown- assists in returning the equipment following event .5 pts

Professionalism- dressed appropriately, acts professionally, not on cell phone, etc .5 pts

Student safety & community practices

- CSU's Discrimination, Harassment, Sexual Harassment, Sexual Misconduct, Domestic Violence, Dating Violence, Stalking, and Retaliation policy designates faculty and employees of the University as "Responsible Employees." This designation is consistent with federal law and guidance, and requires faculty to report information regarding students who may have experienced any form of sexual harassment, sexual misconduct, relationship violence, stalking or retaliation. This includes information shared with faculty in person, electronic communications or in class assignments. As "Responsible Employees," faculty may refer students to campus resources (see below), together with informing the Office of Support and Safety Assessment to help ensure student safety and welfare. Information regarding sexual harassment, sexual misconduct, relationship violence, stalking and retaliation is treated with the greatest degree of confidentiality possible while also ensuring student and campus safety.

Any student who may be the victim of sexual harassment, sexual misconduct, relationship violence, stalking or retaliation is encouraged to report to CSU through one or more of the following resources:

> o Emergency Response, call 911
> o Deputy Title IX Coordinator/Office of Support and
>   Safety Assessment, call (970) 491-1350
> o Colorado State University Police Department
>   (non-emergency), call (970) 491-6425

For counseling support and assistance, please see the CSU Health Network, which includes a variety of counseling services that can be accessed at: http://www.health.colostate.edu/.

And, the Sexual Assault Victim Assistance Team is a confidential student resource that

Principles of Community

The Principles of Community support the Colorado State University mission and vision of access, research, teaching, service and engagement. A collaborative, and vibrant community is a foundation for learning, critical inquiry, and discovery. Therefore, each member of the CSU community has a responsibility to uphold these principles when engaging with one another and acting on behalf of the University.

The Principles of Community help us express what our community stands for and guide our expectations for one another.

[Learn more about the Principles of Community development process](#).

For additional information on diversity, equity and inclusion within the College of Liberal Arts, please review this link: https://www.libarts.colostate.edu/about/diversity-equity-inclusion/

University Diversity Statement

Colorado State University is committed to embracing diversity through the inclusion of individuals reflective of characteristics such as: age, culture, different ideas and perspectives, disability, ethnicity, first generation status, familial status, gender identity and expression, geographic background, marital status, national origin, race, religious and spiritual beliefs, sex, sexual orientation, socioeconomic status, physical appearance, medical diagnosis, documentation status, and veteran status with special attention given to populations historically underrepresented or excluded from participation in higher education. The University's commitment to diversity is a longstanding one that reflects our role and mission as a land-grant institution.

This course meets the following professional values and competencies as outlined by The Accrediting Council on Education in Journalism and Mass Communications . This JMC course will help you:
• understand and apply the principles and laws of freedom of speech and press for the country in which the institution that invites ACEJMC is located, as well as receive instruction in and understand the range of systems of freedom of expression around the world, including the right to dissent, to monitor and criticize power, and to assemble and petition for redress of grievances;
• demonstrate an understanding of the history and role of professionals and institutions in shaping communications;
• demonstrate an understanding of gender, race, ethnicity, sexual orientation and, as appropriate, other forms of diversity in domestic society in relation to mass communications;
• demonstrate an understanding of the diversity of peoples and cultures and of the significance and impact of mass communications in a global society;
• understand concepts and apply theories in the use and presentation of images and information;
• demonstrate an understanding of professional ethical principles and work ethically in pursuit of truth, accuracy, fairness and diversity;
• think critically, creatively and independently;
• write correctly and clearly in forms and styles appropriate for the communications professions, audiences and purposes you serve;
• critically evaluate your own work and that of others for accuracy and fairness, clarity, appropriate style and grammatical correctness;
• apply current tools and technologies appropriate for the communications professions in which you work, and to understand the digital world.