

## Department of Ethnic Studies

### Guidelines for Graduate Letters of Recommendation

Thank you for your willingness to write a letter of recommendation on behalf of an applicant to the Department of Ethnic Studies' graduate degree program. Information about our program can be found at <http://ethnicstudies.colostate.edu/graduate.html>. Our graduate committee will evaluate candidates on a number of criteria, including your letter. We are especially interested in your assessment of the applicant's potential for completing our M.A. degree in Ethnic Studies. Please indicate the following in your letter:

- How long have you known the applicant, in what capacity and against what group you are rating the applicant.
- Your assessment of the applicant's:
  - Likelihood of successfully completing the program
  - Overall problem solving abilities
  - Ability to work independently
  - Writing skills
  - Oral communication skills
  - Interpersonal communication skills
  - Motivation
- Any other observations you may have regarding the applicant's character, ability, and potential.