

# COLORADO STATE UNIVERSITY POSITION ANNOUNCEMENT

## Department of English

**POSITIONS** Positions are available for 2016-17, for **Instructors in Composition, Creative Writing, Linguistics, Literature, and Pedagogy**

### QUALIFICATIONS

- MA or MFA required
- College teaching experience in English Studies (literature, composition, etc.) required
- A PhD or equivalent is prerequisite for teaching advanced courses

### Duties

The teaching load for instructors is 1-4 sections each semester. Typically, instructors will teach College Composition, and a range of other composition and lower-division English classes. Instructors will be expected to meet departmental objectives for the courses they teach.

**Terms of employment:** Instructors will be hired on a semester-to-semester or year-long basis. Salary is commensurate with background and experience.

Applicants may submit materials at any time. For full consideration for Fall 2016, please submit applications by February 15, 2016. For full consideration for Spring 2017, please submit applications by July 15, 2016. The 2016-17 instructor general pool will expire on December 31, 2016. You will need to reapply each year to be added to the following academic year's instructor general pool. Direct questions to Sue Russell at (970) 491-1898 or Sue.Russell@colostate.edu.

Reflecting departmental and institutional values, candidates are expected to have the ability to advance the Department's commitment to diversity and inclusion.

Please submit the following required application materials to

<http://jobs.colostate.edu/postings/29842>:

\*Only one document (WORD, PDF, etc.) can be submitted for each of the following 4 categories:

1. **Cover letter:** a letter of application that outlines your teaching experience and range of teaching interests, particularly those courses you are interested in teaching at CSU as well as the number of sections you would like to teach. If interested in ESL/International Student sections of composition, in your letter of application please also include a statement of interest and an explanation of your experience and/or professional development in working with English language learners
2. **Curriculum vitae:** a detailed curriculum vitae
3. **Unofficial transcript:** documentation of your post-baccalaureate degree (e.g., a photocopy of your diploma; a transcript that notes the degree conferred)
4. **Portfolio—Teaching Quality**  
Four kinds of recent supporting materials are required. You have the option of including a teaching evaluation from within the past two years. Compile all supporting materials into one single document (WORD, Excel, or PDF) that is no larger than 9MB. Upload that file to the Required Documents field, **Portfolio**.

- a) written reports of classroom observations
- b) student course evaluations
- c) syllabi representing the range of courses you are interested in teaching
- d) three student papers reflecting a range of grades (one paper an “A,” one a “B,” and one below a “B”) in response to a single assignment. These papers should include your marginal and end comments; the English department considers responding to student writing central to good teaching, and thus we review these comments as indications of pedagogical effectiveness. Please also include a narrative describing the assignment and grading criteria (up to one page). Explain how the assignment fits into the overall picture of the course.
- e) optional teaching evaluation

### **Contact Information for References**

We require three recent letters of reference that speak to your teaching addressed to Dr. Louann Reid, Chair, Department of English. You will provide contact information for 3 references. Upon submission of your application materials, all of your references will be notified and asked to submit their letter of recommendation.

\*Note: If you are going to use Interfolio for your letters of reference, please follow the directions here: <https://help.interfolio.com/hc/en-us/articles/203701096-Upload-Letters-to-an-Online-Application-System>

### **General Information**

Colorado State University, with an enrollment of about 31,500 students, is located in Fort Collins, a growing community of close to 150,000 at the base of the Rocky Mountain Front Range, 65 miles north of Denver. The area is noted for its natural beauty and abundant cultural and recreational activities. Colorado State University is a land-grant institution and a Carnegie Research University (Very High Research Activity).

The Department of English at CSU has a tenure-track faculty of 33, approximately 450 undergraduate majors, and more than 100 graduate students. We appoint approximately 35 graduate teaching assistants who teach creative and expository writing and English as a second language. The University Composition Program houses five programs that serve the University at large: the First-Year Composition Program (FYC), the Upper-Division Composition Program (UDC), the University Writing Center, the gtPathways Writing Program (GTP), and the Composition Placement Program. Each of these programs is unified by our faculty commitment to teaching writing as a rhetorical act of inquiry and learning, ensuring that our programs are consistent with national standards for best practice, and maintaining a clear and reliable understanding of CSU students’ writing backgrounds and needs. Undergraduate concentrations in creative writing, English education, language, literature, and writing lead to a B.A. in English. Master of Arts degrees are offered in creative nonfiction, English education, literature, rhetoric and composition, and TESL/TEFL. A Master of Fine Arts is offered in creative writing. For further information, visit the Department home page at <http://english.colostate.edu>.

Colorado State University is committed to providing an environment that is free from discrimination and harassment based on race, age, creed, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, gender

identity or expression, or pregnancy. Colorado State University is an equal opportunity/equal access/affirmative action employer fully committed to achieving a diverse workforce and complies with all Federal and Colorado State laws, regulations, and executive orders regarding non-discrimination and affirmative action. The Office of Equal Opportunity is located in 101 Student Services.

Colorado State University (CSU) strives to provide a safe study, work, and living environment for its faculty, staff, volunteers and students. To support this environment and comply with applicable laws and regulations, CSU conducts background checks. The type of background check conducted varies by position and can include, but is not limited to, criminal (felony and misdemeanor) history, sex offender registry, motor vehicle history, financial history, and/or education verification. Background checks will be conducted when required by law or contract and when, in the discretion of the university, it is reasonable and prudent to do so.