

Kiley K. Miller

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EDUCATION

- Colorado State University** Aug. 2015-Aug. 2017
Master of Arts, Teaching English as a Foreign Language/Teaching English as a Second Language
- “Multilingual Writers in the Writing Center: Providing Effective and Productive Tutoring”
- Indiana University-Purdue University Fort Wayne (IPFW)** July 2012
Bachelor of Arts, English (writing); Bachelor of Arts, French

HONORS and AWARDS

- Graduate Student Professional Development Award** February 2017
Colorado State University. Fort Collins, CO
- Ann O. Zimdahl Scholarship** August 2016
Colorado State University. Fort Collins, CO
- Outstanding English Major Award** 2010-2011
IPFW. Fort Wayne, IN
- Special Achievement in a Foreign Language** 2010-2011
IPFW. Fort Wayne, IN

TEACHING and TEACHING-RELATED POSITIONS

- Colorado State University**
Semester at Sea, Global Studies Instructional Coordinator (January 2018-April 2018)
- English Department, Instructor August 2017-present
- Teach a full course load of first-year composition in both mainstream and international sections
 - Create, develop, adapt, and plan lessons, activities, and modules
 - Collaborate with other instructors to facilitate and trouble-shoot lessons
 - Follow university and state objectives
 - Assign and grade substantial writing projects
 - Hold office hours and individual conferences to assist students
- English Department, Graduate Teaching Assistant (Instructor of Record) August 2015-May 2017
- Teach first-year composition part-time
 - Create, develop, adapt, and plan lessons, activities, and modules
 - Collaborate with other instructors to facilitate and trouble-shoot lessons
 - Follow university and state objectives
 - Assign and grade substantial writing projects
 - Hold office hours and individual conferences to assist students
- Writing Center, Consultant January 2016-present
- Conduct face-to-face and online asynchronous consultations
 - Assist with management of the online asynchronous queue, assigning consultants to appointments
 - Collaborate in staff development to assist with English-language learner needs
- INTO, Listening and Speaking Teaching Intern May 2016-August 2016
- Observed, participated in, planned, and graded activities and lessons with mentor and individually
 - Constructed and graded assessments according to institution’s standards
 - Held office hours and conferenced with students individually

Princeton High School

Long-term Substitute

August 2014-Nov. 2014

- Planned, managed, and graded day-to-day activities for International Baccalaureate 11, Contemporary Literature 12, Communications 12

Substitute Teacher

August 2013-June 2015

- Managed and carried out teacher instructions for grades 9-12 in all disciplines

Cincinnati Public Library

Homework Helper

March 2013-June 2013

- Assisted students with homework in grades k-12 in afterschool program
- Read aloud and helped younger patrons with reading, writing, and drawing

IPFW

Foreign Languages Department, Language Lab Monitor

August 2010-May 2011

- Provided and checked out equipment, assisted with computer and printing issues

Writing Center, Consultant

August 2009-May 2011

- Conducted face-to-face and online asynchronous consultations
- Contributed to newsletter and collaborated in staff development

OTHER WORK EXPERIENCE

Princeton High School

Varsity Assistant Coach for Women's Soccer

June 2013-June 2015

- Developed and ran training sessions every day after school
- Assisted in game management, including warm-ups and planning substitutions
- Assisted with conditioning planning and implementing summer fitness program

Varsity Coach for Academic Quiz Team

October 2013-June 2015

- Designed and managed team practices
- Organized and managed transportation for away matches and visiting teams
- Recruited team members

Ohio Elite Soccer Club

Junior Girls Coach

July 2013-June 2015

- Planned training sessions and team development
- Managed games, including warm-ups and substitutions
- Facilitated communication between club and parents to coordinate practices, games, and tournaments

PRESENTATIONS

"Engaging Multilingual Writers in Classrooms and Conferences"

(November 2017)

Colorado Teachers of English to Speakers of Other Languages. Denver, CO.

"Is that an effective question?": Meaningful and Interactive Grammar Feedback in Multilingual Consultations"

Colorado Wyoming Writing Tutors Conference. Workshop. Greeley, CO.

April 2017

"Beyond (and Including) the Grammar: Meaningful Engagement in ELL Consultations"

National Conference on Peer Tutoring in Writing. Workshop. Tacoma, WA.

November 2016

"Power Dynamics: Navigating the Needs and Demands of the Writing Center"

Colorado Wyoming Writing Tutors Conference. Panel. Denver, CO.

April 2016

"Publication and Conference Opportunities for Current CSU Students"

TEFL/TESL Advocacy Week. CSU. Panel. Fort Collins, CO.

April 2016

"Giving Effective Feedback to Second-Language Writers"

TEFL/TESL Advocacy Week. CSU. Panel. Fort Collins, CO.

April 2016

“Creative Writing Boot Camp: The Unrecognized Solution to Consultation Assessment Stress”

East Central Writing Center's Association. Workshop. Lansing, MI. Spring 2011

“Vessels of Feminist Theories: Journeys to Discover a Feminist Voice”

IU Women's and Gender Studies Undergraduate Conference. Panel. Indianapolis, IN. April 2011

“Victims versus Bad Guys: The Lasting Effects of the Colonizer-Colonized Relationship”

Clement S. Stacy Undergraduate Conference. Paper. Calumet, IN. April 2011

“Don't Let the Moment Pass By: We Are Writers First”

East Central Writing Center's Association. Workshop. Kalamazoo, MI. Spring 2010

PUBLICATIONS

"Translation, Please"

The Dangling Modifier. Educational Game. Spring 2016

“Death of the Little Man”

Confluence (IPFW literary magazine). Essay. Spring 2011

“Please Be My Friend”

Confluence (IPFW literary magazine). Essay. Spring 2010.

GRANTS

Graduate Student Professional Development Grant

Colorado State University. Fort Collins, CO. February 2017

Registration and Grub Grant

National Conference on Peer Tutoring in Writing. Tacoma, WA. November 2016

SERVICE

Committees

The Peer Review, Graduate Student Editor. May 2017-(May 2018)

- Review article submissions
- Comment, review, edit professional and graduate student submissions
- Recommend relevant writing center-based literature for publication or revision

NCPTW Travel Grant Committee, Rater. July 2017

- Read, rank, and evaluate grant applications
- Recommend for awards based on merit and variety of grants available

TEFL/TESL Student Association, Colorado State University

Co-President. May 2016-May 2017

- Plan, schedule, and run student meetings
- Recruit volunteers for association activities and fundraisers

Member. August 2015-May 2016

- Attended and participated in meeting discussions and panels

TESL MA Faculty Committee

Graduate Student Representative. August 2016-May 2017

- Attend regular meetings and voice graduate student concerns
- Inform graduate students of relevant information
- Maintain confidentiality between students and faculty as needed

Graduate Student Professionalization Grant Application Review Committee
Committee member
Colorado State University, Fort Collins, CO

January 2016

LANGUAGE and INTERNATIONAL EXPERIENCE

Languages

French, fluent 2002-present

- Devoted ten years to study
- Completed bachelor's degree and some master's-level coursework

English, native speaker

Intercultural Projects and Activities

Semester at Sea, Global Studies Instructional Coordinator field trip leader (January 2018-April 2018)
Ghana.

"Territory Identity of Russia and America through the Eyes of Young Generations"
Program Participant. U.S. Department of State. Fort Collins, CO. Summer 2016

- Prepared activities in Estes Park to showcase regional identity of northern Colorado
- Hosted and guided Russian students and teachers for one week
- Travelled to and
- Collaborated to write articles for program website to foster positive relations and highlight our experiences

Université de Provence Spring 2012
Study abroad program participant in Aix-en-Provence, France

- Completed coursework in French in all French-speaking classes
- Lived off-campus in French housing with American roommate
- Participated in day-trips with the program
- Planned and budgeted extended trips in western European countries

University of Wollongong Fall 2011
Study abroad program participant. Wollongong, Australia

- Completed coursework alongside native Australian and international students
- Lived in on-campus housing to integrate with the community and participated in regular events

PROFESSIONAL ACTIVITIES

Attendance and Memberships

International Writing Centers Association Conference
Attendee. Denver, CO. November 2016

International Writing Centers Association
Member. May 2016-present

"Success in Multilingual Learning: Continuous, Probabilistic, and Beyond Language"
Attendee to Keynote address by Lourdes Ortega. CSU, Fort Collins, CO. April 2016

CoTESOL Conference
Attendee. Denver, CO. November 2015

Ongoing Projects

"Writing Center Discourse: Understanding and Using Conversation Analysis, Institutional Talk, and Critical Discourse Analysis to Achieve Student-Led Consultations with NNS"
Paper. CSU, Fort Collins, CO. December 2016

“Tutor’s Influence in the Acquisition of L2 Writing Skills: Providing Meaningful Interactive Morpho-Syntactic Feedback”

Paper and Lesson Plan Modules. CSU, Fort Collins, CO.

December 2016

“Grammar for Tutors: Understanding Errors and Teaching Grammar in Consultations”

Paper. CSU, Fort Collins, CO.

May 2016

“ELLs and Plagiarism: Navigating the Intersection of Experience with Writing and Ownership”

Paper. CSU, Fort Collins, CO.

May 2016

“How is mutuality best achieved by tutors in writing centers, specifically in relation to consultations with non-native speakers of English?”

Research. CSU, Fort Collins, CO.

December 2015