Visitor Experience Intern

**Internship Supervisor:** Visitor Experience Team Manager

**Compensation:** non-paid, for college credit

**Duration:** 2020 Spring Semester (January-April)

**Frequency and Hours:** 2 days per week/flexible

**Type of Internship:** Museum visitor services—Researching, compiling reports, and implementing projects related to front end operations; researching and designing reporting tools for internal and external stakeholders; supporting the Visitor Experience Team including assistance at the Welcome Desk and in The Museum Store; other duties as assigned.

**Skills Learned:**

Through meaningful project-based work, this internship will build 21st century skills that will benefit you for a lifetime, including: communication, critical thinking, and collaboration. Explored skills include:

- Exposure to best practices in visitor services in museums and other visitor centered organizations.
- Research museum visitor data, generate lists of potential metrics, and draft proposed reporting tools to communicate the work and impact of the Visitor Experience Team.
- Assist with product research and merchandising plan development.
- Assist with visitor engagement and sharing museum offerings with diverse audiences.

**Qualifications:**

Applicants should be currently enrolled with good standing in a college program. Students with an interest in museum studies, interpretation, communication, research, community engagement, informal education, or similar pursuits are encouraged. Applicants should have excellent communication skills, meticulous attention to detail, and strong ability to meet deadlines, multi-task, and work independently.

**Description of the Internship:**

The Visitor Experience Intern will work closely with the Visitor Experience Team and the Director of Community Connections. Responsibilities may include assisting with visitor engagement, merchandising in the Museum Store, creating reporting tools, and preparing reports. During this internship, we will work together to identify research opportunities that align with museum needs and your interests, and you will take the lead on designing at least one visitor experience oriented project from initial research through implementation. This project-based work will advance professional skills and provide evidence of project leadership which may be used to further your academic and professional career.

**To apply:** Please fill out an application online   [http://fcmod.org/jobs](http://fcmod.org/jobs)  Accepting applications through September 30th