Job Title: Technical Writing Intern

Job Profile:
The Technical Writing Intern will assist with documentation related to the installation, configuration, and maintenance of video security and surveillance products.

Main Responsibilities:
- Write technical documentation for IP cameras and accessories as well as video management systems.
- Documents may include Release Notes, Product Specifications, and User Manuals.
- Work independently under the guidance of staff writers.
- Conduct interviews with various technical subject matter experts to gather information.
- Research and translate technical information into user-oriented information for non-technical and technical audiences.
- Publish user documentation in a variety of online and printed formats.

Requirements:
- Interest in a Technical Writing career.
- Working on a bachelor’s degree in a related field (e.g. English, Technical Writing, etc.)
- Excellent writing and editing skills.
- Willingness to learn XML authoring tools.
- Interest in and ability to learn highly technical and complex products.
- Must be familiar with Microsoft Word and other office tools.
- Detail-oriented, responsible, professional, enthusiastic, and flexible.
- Fast learner, able to work independently and take on progressively complex assignments.
- Good teamwork and communication skills.

Opportunities:
- Gain experience working with complex network products, video camera products, and/or software for technical audiences.
- Learn other tools used in a technical writing environment, including Acrobat Professional, Excel, DITA, SVN, XML authoring tools, JIRA.
- Experience writing in an agile development environment.

Location:
- Fort Collins, Colorado
- Interested candidate should contact Contact Marwan Obeidat Marwan.Obeidat@schneider-electric.com